



Director: John Magness CPFA
 Finance and Community Services
 Council Offices
 P O Box 128
 4 Fisher Street
 Lewes
 East Sussex BN7 2DQ
 Telephone: (01273) 471600

Payment to Landlord Request Form

(for completion by the tenant)

From 7 April 2008, under the Local Housing Allowance (LHA) Scheme, Benefit payments will normally be sent direct to tenants.

If you think that receiving direct payments will cause you serious problems, please complete this form and return it to us with the evidence we need.

Name :

Address:

Claim reference number

Please tick the box or boxes that apply to you and provide the evidence required.

Reason Direct Payment is a problem	Evidence Required
<input type="checkbox"/> I have learning disabilities that make it difficult to manage my finances	Written evidence from Social Worker, Support Worker, GP etc
<input type="checkbox"/> I have a medical condition or mental health problem which makes it difficult to manage my finances	Written evidence from Social Worker, Support Worker, GP etc
<input type="checkbox"/> I have serious difficulties with reading and writing	Written evidence from Support Organisations
<input type="checkbox"/> I do not speak English	Written evidence from Support Organisation
<input type="checkbox"/> I am dealing with an addiction to drink, drugs or gambling	Written evidence from Support Organisations, GP, Social Worker etc
<input type="checkbox"/> I am fleeing domestic violence	Written evidence from Police, Support Organisation etc
<input type="checkbox"/> I have recently been released from prison	Written evidence from Probation Service, Prison Service, Support Organisation etc
<input type="checkbox"/> I have severe debt problems	Written evidence from Support Organisations, copy of CCJ etc
<input type="checkbox"/> I am an undischarged bankrupt	Copy of Court Order
<input type="checkbox"/> I am unable to open a Bank Account	Letters from Banks/Building Societies
<input type="checkbox"/> I have a history of Homelessness	Evidence from Support Organisations, Homeless Charity etc.

